



Bike Edmonton

2022 Annual Report

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BIKE edmonton

Learn how to fix your bike and ride in the city. Buy a refurbished bike, or donate a disused one. Meet other cyclists, and help us advocate for a vibrant city.

Whether you ride once a week, 265 bike-friendly days a year, or year-round, Bike Edmonton gives you the tools you need to enjoy cycling.

Established as the Edmonton Bicycle Commuters Society in 1980 and now known as Bike Edmonton, we operate two volunteer-run community bike workshops, provide cycling education for all ages, host events with community partners year-round, and represent you at City Hall.

We work with children, youth and adults to make cycling accessible for everyone, because we believe that an Edmonton where anyone can choose to cycle is an Edmonton that's better for all.

Our mandate is to make cycling in Edmonton safer and more accessible and widespread as a means to improve quality of life in the city. We provide bicycle services, resources, education and representation, to promote the bicycle as a healthy and economical mode of travel.



VISION STATEMENT

Everyday cycling in Edmonton is safe, widespread, and accessible to people of all comfort levels.

MISSION

Bike Edmonton is a non-profit society dedicated to making everyday cycling in Edmonton safer and more widespread by providing bicycle services, education, and civic representation. We promote the bicycle as a healthy, economical, and ecologically sound mode of transportation.

OBJECTS

1. To provide, administer and maintain a multi-use facility for Edmonton and area dedicated to providing cost-effective, do-it-yourself bike repair facilities and access to an environmentally sustainable, economical means of transportation,
2. To educate the public by providing courses, seminars and workshops about bike mechanics and/or safe and effective riding,
3. To extend services to marginalized members of the community as well as newcomers,
4. To facilitate communication between cyclists and governments or others to improve bicycle infrastructure and policy, and
5. To assist the Edmonton community at large in the promotion, encouragement and understanding of cycling culture.

Message from the Acting President

Andi Eng

Year in Review

2021/2022 was a year of upheaval for our organization.

At the Board level, Fiscal 2022 started with a full board, but over the winter months, a number of people made the decision to resign from the board. The departures happened over several months and were all for unique reasons. Unfortunately, in April and June 2022, these departures included the president and vice president respectively. I was chosen by the board as President in late June 2022. Due to a busy summer, we were unable to temporarily fill the vacant Board seats until early in the Fiscal 2023 year.

At the staff level, Bike Edmonton welcomed a new executive director in October 2022. Over the winter months, our staff served notice and certified their union under CUPE 1099. An Alberta Labour Relations Board hearing was held in March to determine the employee roles that would be part of the bargaining unit. The stance of the Executive Committee and Board of Directors was that we needed clarity on which roles and responsibilities would be included in the bargaining unit, as there is significant risk to an organization such as ours if there is a single managerial role. The ALRB decision was that all employees, except for the Executive Director, would be included in the bargaining unit. With that decision made, the Board established a bargaining committee and is looking forward to productive bargaining with our staff and CUPE 1099.

In April 2022, a mutual decision was made for the Executive Director to leave Bike Edmonton. With his departure and all remaining staff part of the collective bargaining unit, the Board was faced with a difficult decision: to cease operations until a new Executive Director could be found; or to take on an operational role to ensure the continued operations of our two community workshops. The decision was made to continue operations, and due to the extremely limited capacity of our board members as volunteers, we assumed a “Keeping the Lights On” operational process. This meant that Bike Edmonton scaled back to essential workshop activities only, and we sadly had to forego participation in many of our traditional outreach events during the summer. The Board contracted a consultant in July 2022 to assist with the search for a new Executive Director. This search culminated with the hiring of Dr. Greg Glatz in early F’23.

As we move into F’23, Bike Edmonton continues forward. There will undoubtedly be more changes to come, and the board is committed to navigating these as we know that the future for Bike Edmonton is bright.

I am grateful for the opportunity to be the president of Bike Edmonton during this transitional time. I wish to take this opportunity to express whole hearted thanks to our staff (Alex, Chris, Coreen, Jan, Jesse, Suzane, and Vaughan) and volunteers who continued to work tirelessly through these tumultuous months; to our Executive Committee (Byron, Keith, and Matt) who helped with those KTLO tasks; to our Board members (John, Maxine, and Michelle) who supported in every way that they could; and to our newest board members who joined us in September (Joe, Kelly, and Stephen) for helping to lighten the load these last few weeks. Thank you all so much and I look forward to the year ahead.

Andi Eng

Acting President
Bike Edmonton





Treasurer's Report

Byron Vass

PROPOSED BUDGET

BIKE EDMONTON SOCIETY			
BUDGET PLANNING			
Year Ending August 31, 2023			
	2021	2022	2023 Budget
REVENUE			
Bike Rack Sales	\$ 984.60	\$ 23,639.00	\$ -
Bike & Parts Sales	155,959.53	145,977.03	165,000.00
Course/Event Fees	6,536.24	17,951.62	20,000.00
Shop Fees	26,601.67	24,909.40	85,000.00
Membership Fees	11,218.42	18,591.05	30,000.00
Casino Revenue	25,641.47	41,935.00	47,390.64
Grants	90,031.63	75,136.25	85,000.00
Donations	14,764.78	18,164.52	18,500.00
Interest Revenue	50.01	407.04	400.00
TOTAL REVENUE	\$ 331,788.35	\$ 366,710.91	\$ 451,290.64
EXPENSES			
General & Administration Costs			
Accounting Fees	\$ 5,372.50	\$ 5,980.00	\$ 5,000.00
Legal Fees	-	11,713.80	5,000.00
Labour Negotiation Costs	-	-	10,000.00
Amortization of L.H. Improvements	1,000.32	1,000.32	1,000.32
Amortization of Computer	-	208.60	250.32
Bank Charges	3,047.26	4,822.00	5,760.00
Board/Staff Development	77.50	6,883.75	6,000.00
Business Fees/Licences	467.50	217.50	250.00
Communication Costs	4,316.29	4,698.06	5,000.00
Fundraising Costs	3,000.00	1,995.11	3,000.00
Insurance	3,838.83	3,307.26	3,638.00
Rent	75,593.36	78,628.89	79,999.92
Software	3,287.13	554.99	600.00
Utilities	2,963.18	5,303.11	6,800.00
LOAN REPAYMENT	-	-	32,400.00
	\$ 102,963.87	\$ 125,313.39	\$ 164,698.56
Cost of Goods Sold			
Bike Rack Costs	\$ -	\$ 19,970.85	\$ -
Bike Part Costs	31,693.31	29,914.42	30,000.00
Building Repairs & Maintenance	2,618.62	1,545.15	2,000.00
Payroll Expenses	171,683.96	252,648.40	265,000.00
Volunteer Honoraria/Appreciation	2,416.01	1,732.98	2,000.00
Contractor Fees	-	2,541.48	-
Shop Tools/Supplies	3,288.86	1,998.33	3,000.00
Program Materials/Event services/ Supplies	18.14	4,518.12	3,500.00
	\$ 211,718.90	\$ 314,869.73	\$ 305,500.00
TOTAL EXPENSES	\$ 314,682.77	\$ 440,183.12	\$ 470,198.56
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	\$ 17,105.58	\$ (73,472.21)	\$ (18,907.92)

STATEMENT OF FINANCIAL POSITION

BIKE EDMONTON SOCIETY		
Statement of Financial Position		
Year Ended August 31, 2022		
	2022	2021
ASSETS		
CURRENT		
Cash and Cash Equivalent		
Cash to be deposited	6,334.75	-
Servus General	47,829.82	63,519.04
Servus General HY Savings	67,161.04	105,201.57
Servus Casino	41,479.83	2,713.63
Servus Rewards General	-	372.75
	<u>\$ 162,805.44</u>	<u>\$ 171,806.99</u>
Accounts Receivable		
Credit card/online payments receivable	1,704.70	2,299.57
Accounts receivable	-	8,130.41
Employee advances receivable	200.00	-
GST receivable	105.21	-
Servus credit card overpayment	214.10	-
Prepaid permit	45.00	-
Prepaid Insurance	2,086.51	2,025.76
	<u>\$ 4,355.52</u>	<u>\$ 12,455.74</u>
TOTAL CURRENT ASSETS	\$ 167,160.96	\$ 184,262.73
NON-CURRENT		
Property, plant and equipment		
Leasehold improvements	5,031.84	5,031.84
Accum Amort- Leasehold improvements	(2,084.00)	(1,083.68)
Safe	1,304.89	1,304.89
Accum Amort- Safe	(1,304.89)	(1,304.89)
Trailers	951.52	951.52
Accum Amort- Trailers	(951.52)	(951.52)
Computer	750.79	-
Accum Amort- Computer	(208.60)	-
	<u>\$ 3,490.03</u>	<u>\$ 3,948.16</u>
Deposit on utilities	200.00	200.00
Security deposit- Lease	7,108.41	7,108.41
TOTAL NON-CURRENT ASSETS	\$ 10,798.44	\$ 11,256.57
TOTAL ASSETS	\$ 177,959.40	\$ 195,519.30
LIABILITIES		
CURRENT		
Accounts payable	5,834.00	771.62
Servus credit card payable	-	6,366.99
Payroll liabilities	5,922.36	-
GST payable	-	3,994.46
	<u>\$ 11,756.36</u>	<u>\$ 11,133.07</u>
NON-CURRENT		
Deferred Casino revenue	55,289.00	-
Bank loan	60,000.00	60,000.00
	<u>\$ 115,289.00</u>	<u>\$ 60,000.00</u>
TOTAL LIABILITIES	\$ 127,045.36	\$ 71,133.07
EQUITY		
Surplus (deficit) beginning of year	124,386.23	107,280.65
Current earnings (deficit)	(73,472.19)	17,105.58
TOTAL EQUITY (DEFICIT)	\$ 50,914.04	\$ 124,386.23
TOTAL LIABILITIES AND OWNERS EQUITY	\$ 177,959.40	\$ 195,519.30

COMPARATIVE BALANCE SHEET

Bike Edmonton Balance Sheet Comparison As of August 31, 2022

	Total	
	As of Aug. 31, 2021	As of Aug. 31, 2021 (PY)
ASSETS		
Current Assets		
Cash and Cash Equivalent		
Cash to be deposited	6,334.75	0.00
Paypal	0.00	0.00
Servus Casino	41,479.83	2,713.63
Servus General	47,829.82	63,519.04
Servus General HY Savings	67,161.04	106,201.57
Servus Rewards-General	0.00	372.75
Servus YCR2	0.00	0.00
Tangering Casino HY Savings	0.00	0.00
Undeposited Funds	0.00	0.00
Total Cash and Cash Equivalent	\$ 162,805.44	\$ 171,806.99
Accounts Receivable (A/R)		
Accounts Receivable	0.00	8,130.41
Total Accounts Receivable (A/R)	\$ 0.00	\$ 8,130.41
Credit Card Receivables		
Chase Receivable	540.94	0.00
Clearing deposits account	0.00	2,299.57
Pay Pal Micro Receivable	288.00	0.00
Pay Pal Receivable	825.39	0.00
Square Receivable	0.00	0.00
Stripe Receivable	50.37	0.00
Total Credit Card Receivables	\$ 1,704.70	\$ 2,299.57
Employee Advances Receivable	200.00	0.00
Other current assets	0.00	0.00
Prepaid Insurance	2,086.51	2,025.76
Prepaid Permit	45.00	0.00
Prepaid Rent	0.00	0.00
Uncategorized Asset	0.00	0.00
Total Current Assets	\$ 166,841.65	\$ 184,262.73
Non-current Assets		
Property, plant and equipment		
Accum Amort - Leasehold Improvements	-2,084.00	-1,083.68
Accum Amort - Safe	-1,304.89	-1,304.89
Accum Amort - Trailers	-951.52	-951.52
Accum Amort - Computer	-208.60	0.00
Computer Equipment	750.79	0.00
Leasehold Improvements	5,031.84	5,031.84
Safe	1,304.89	1,304.89
Trailers	951.52	951.52
Total Property, plant and equipment	\$ 3,490.03	\$ 3,948.16
Deposit on Utilities	200.00	200.00
Security Deposit on Lease	7,108.41	7,108.41
Total Non Current Assets	\$ 10,798.44	\$ 11,256.57
Total Assets	\$ 177,640.09	\$ 195,519.30

COMPARATIVE BALANCE SHEET (CONT.)

Liabilities and Equity		
Liabilities		
Current Liabilities		
Accounts Payable (A/P)		
Accounts Payable	5,834.00	375.79
Total Accounts Payable (A/P)	\$ 5,834.00	\$ 375.79
Credit Card		
Servus Mastercard - Chris	-214.10	6,366.99
Total Credit Card	-\$ 214.10	\$ 6,366.99
Adaptive Bike Deposits	0.00	0.00
Advanced Payroll clearing	0.00	0.00
GST/HST Payable	2,895.09	4,005.18
GST/HST Suspense	-3,000.30	0.00
Payroll Liabilities	5,922.36	0.00
Rental Bike Deposits	0.00	0.00
Total Current Liabilities	\$ 11,437.05	\$ 10,747.96
Non-current Liabilities		
Deferred Casino Revenue	55,289.00	0.00
Deferred Grant Revenue	0.00	0.00
Long-term loan	60,000.00	60,000.00
Total Non-current Liabilities	\$ 115,289.00	\$ 60,000.00
Total Liabilities	\$ 126,726.05	\$ 70,747.96
Equity		
Retained Earnings	124,386.23	107,280.65
Profit for the year	-73,472.19	17,490.69
Total Equity	\$ 50,914.04	\$ 124,771.34
Total Liabilities and Equity	\$ 177,640.09	\$ 195,519.30

GOVERNANCE AND STAFF

Board of Directors

Andi Eng, Acting President

Keith Heslinga, Acting Vice President

Byron Vass, Treasurer

Matt Hoyt, Acting Secretary

Keith Heslinga

Michelle Bourdon

Maxine Myre

Kelly Granigan

Joe Kerr

Stephen Paskaluk

Staff

Greg Glatz, Executive Director

Christopher Chan, Past Executive Director

Coreen, South Community Bike Shop Manager

Alex Hindle, Downtown Community Bike Shop Manager

Vaughan Hill, Downtown Community Bike Shop Assistant
Manager

Jan Pryszniek, Bicycle Assembler

Suzane Couture, Bicycle Assembler

Jesse Cunningham, Bicycle Assembler

